



CONSTITUTION, RULES AND DISCIPLINARY CODE OF CONDUCT OF

THE OLD ALDENHAMIAN FOOTBALL CLUB

Name And Purpose

1. The Club shall be known as the **Old Aldenhamian Football Club** and its purpose, the provision of competitive and friendly football and social activities for current and former pupils of Aldenham School.
2. Membership of the Club shall be by subscription or by honorary appointment. Provided they act lawfully the members shall have the right to refuse membership to any person.

General Meetings

3. Administration of the Club shall primarily be the responsibility of the members by resolutions passed at an AGM or EGM.
4. The AGM shall take place before the last day in July each year.
5. Responsibility for calling the AGM shall be that of the Hon. Secretary or, if that post is vacant, the Chairman.
6. Not less than 14 days notice of the AGM shall be given to the members of the Club.
7. An AGM is quorate if attended by 5 members who are entitled to vote. If it is not quorate, it may be adjourned but no other business may be transacted.
8. The AGM shall have the power to take any decision regarding the administration of the Club including amendment of these Rules. Ordinarily, resolutions shall be passed by the support of a simple majority of those present with the Chairman having a casting vote. In the event of a dispute as to whether or how any decision shall be taken, the matter shall be one for the Chairman's sole discretion.
9. The officers, who shall be elected by the AGM, shall consist of the following:
 - 9.1 Club Chairman
 - 9.2 Honorary Secretary
 - 9.3 Honorary Treasurer
 - 9.4 Honorary Fixture Secretary

10. In addition, the AGM may appoint such other officers as may seem necessary or appropriate.

11. Captains or Coaches of the teams being fielded by club shall be proposed by the Chairman and appointed at the first Club Committee meeting of the season.

12. At the AGM there shall be, presented for approval, a balance sheet and statement of accounts.

13. The AGM shall determine the Annual Subscription which shall be payable before 1st September. The committee shall have power to set the level of match fees.

14. The day-to-day administration of the Club shall be the responsibility of the officers appointed at the AGM and, where appropriate, by sub-committees approved and appointed by the Chairman. Such officers and sub-committees may make whatever rules they consider appropriate relating to their particular areas of responsibility, subject again to the Chairman's approval.

15. Officers may claim reimbursement for any pre-agreed reasonable expenditure incurred by them in the course of their office from the Hon. Treasurer who shall reimburse such expenditure at the Chairman's discretion.

16. The Hon. Secretary (or if that post is vacant any other officer) must call an EGM if for any reason the post of Chairman becomes vacant or if he is presented with a written request to do so signed by ten or more members. Rules 8-11 above shall apply to EGMs as to AGMs.

Club communication

17. The O AFC database of members is to be held by the Honorary Secretary. Access to it, must be authorised by the Chairman. The Chairman must approve blanket emails to the club members, with the exception of training and match details.

Discipline (In addition, please see O AFC Disciplinary Code Of Conduct)

18. It is agreed and recognised that members of the Club will set the highest standards as regards their conduct towards one another and towards all others with whom they come into contact while representing the Club. For the purposes of Rules 19, 20 and the O AFC Code Of Conduct, 'member' includes any person representing the Club, whether or not he has paid a subscription.

19 A member shall indemnify the Club against any fine levied on the Club by virtue of an act of indiscipline or misdemeanor or maladministration committed by him.

20. Please refer to the O AFC Disciplinary Code of Conduct for all fines, suspensions and rights of appeals.



OLD ALDENHAMIAN FOOTBALL CLUB

DISCIPLINARY CODE OF CONDUCT

A Disciplinary Sub-Committee, consisting of the Chairman and 2 others selected by the Chairman, shall be empowered to take all steps they may think necessary from time to time to ensure that appropriate standards of behavior are maintained in all matches.

Teams/individuals will normally be assessed by the overall performance of their disciplinary records in matches according to the disciplinary reports received from the relevant competition authorities.

Captains/Coaches will write reports on any disciplinary issues arising from a match, including but not exclusively, any dissent booking or red card within 2 days. Failure to report these will result in fines to be determined by the Disciplinary Sub-Committee.

Internal fines will be levied against individuals who receive cautions or sending offs. This fine is to be paid in full within two weeks of the offence. After that deadline, the player will be suspended until the fine is paid.

The fines are as follows:

1. Booking - £15
2. Booking for dissent - £35
3. Sending Off - £40
4. Sending Off For Dissent or Violent Conduct - £60

An automatic suspension of one match will apply in addition to any punishment laid down by the league or AFA for the following offenses:

1. A Sending Off
2. An accumulation of 3 bookings in a 5 game period
3. A booking for dissent

If an individual persistently re-offends, he will be required to appear before the Club Disciplinary Sub-Committee who may impose further penalties as deemed appropriate. These penalties may take the form of further fines or suspension.

A player who has an outstanding fine on the 3rd Saturday in May of that season will be banned for 2 league games of the following season and a permanent suspension until the fine is paid in full.

Any player wishing to lodge an appeal must submit his justification for the appeal to the Chairman in writing/email and have it approved by the captain/coach of the appropriate team within 48 hours of the incident. If the Chairman agrees there are grounds for an appeal, the Disciplinary Sub-Committee shall give the player 7 days notice before the appeal hearing, which the player will be requested to attend.